



No.SO(B&A)1-55/2022  
GOVERNMENT OF THE PUNJAB  
PRIMARY & SECONDARY  
HEALTHCARE DEPARTMENT  
Dated Lahore, the 18<sup>th</sup> Mar: 2023.

To

- 1 All the Deputy Commissioner in Punjab
- 2 All the Chief Executive Officers,  
District Health Authorities in Punjab
- 3 All the Medical Superintendents,  
DHQ/THQ Hospitals in Punjab

**Subject: SALE OF SURPLUS OR UNSERVICEABLE OR CONDEMNED VEHICLES / MACHINERY / EQUIPMENT / SPARE PARTS / STORES / STOCKS THROUGH COMPETITIVE BIDDING BY PUBLIC AUCTION**

Kindly refer to the subject cited above.

2. Competent Authority observed during the visit that most of the unserviceable or condemned vehicles/machinery/equipment/spare parts/stores/stocks are stored at all health facilities (DHQs/THQs/RHCs/BHUs/MCHs/Civil Hospitals/Filter Clinics/Dispensaries etc.) & administrative offices.

3. Therefore, you are directed to sell all surplus or unserviceable vehicles / machinery/equipment / spare parts / stores / stocks, etc. through competitive bidding by public auction on an immediate basis as per manners and procedures laid down below:

- i. Prepare a facility/Office wise list of surplus or unserviceable or condemned vehicles/machinery/equipment/spare parts/stores/stocks etc. along **with assessed / market value**. (The same may be shared by 24<sup>th</sup> March,2023: Email ID. [budgetwing381@gmail.com](mailto:budgetwing381@gmail.com))
- ii. Declaration of vehicles/machinery/equipment / spare parts/stores/stocks as surplus or unserviceable or condemned under the Rule 6 of Punjab District Authorities (Delegation of Financial Powers) Rules, 2017 notified by the Government of Punjab, LG&CD Department under Punjab Local Government Act, 2013 (XVIII of 2013). The rule is as under:

Sr. #	Nature of Power	To whom delegated	Extent
6	Powers to declare vehicles / machinery / equipment / spares / stores / stocks etc. surplus or un-serviceable or condemned	Chief Executive Officer	Full Powers
		Officer in Category-I	Full Powers
		Officer in Category-II	Up to Rs.0.300 million at a time
		Officer in Category-III	Up to Rs.0.100 million at a time
<b>Note I:</b> In case of vehicles, minimum distance of three lac kilometers and for motor cycles / scooters two lac kilometers shall be the criterion for replacement respectively.			
<b>Note II:</b> The sanctioned strength of vehicles / motor cycles / scooters in an Administrative Department / functional unit shall be approved by Finance Department			

<p>to keep the number of vehicles / motor cycles / scooters in a Department in line with the valid need.</p> <p><b>Note III:</b> In case of non-perishable items (durable goods) process of declaring some article condemned shall start when the value of that article has reached its last point of depreciation. Formula of depreciation for declaring some non-perishable items condemned shall be the same as adopted by the <b>Administrative Department;</b></p> <p><b>Note IV:</b> In case of non-perishable items original cost of purchase or market price, whichever is higher, shall constitute the base value for powers to accord sanction;</p> <p><b>Note V:</b> For non-perishable items, market price shall be determined, after market survey, by a committee constituted by the Authority* on recommendation of the Chief Executive Officer; and</p> <p><b>Note VI:</b> In case of perishable items (store items i.e. junk, outdated newspaper, etc.) the market price shall constitute the base value for powers to accord sanction;</p> <p>* Authority means District Health Authority/Administrator of District Health Authority</p>
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- iii. Selling of surplus or unserviceable or condemned goods should be performed strictly in accordance with procedure and powers under Rule 6(a) of Punjab District Authorities (delegation of Financial Powers) Rules, 2007 by a public auction.

The rule is as under:

Sr. #	Nature of Power	To whom delegated	Extent
6 (a)	Powers to sell surplus or un-serviceable or condemned vehicles / machinery / equipment / spares / stores / stocks etc. through competitive bidding by public auction.	Chief Executive Officer in the Disposal Committee	Full Powers
		Chief Executive Officer	Up to Rs.0.300 million at a time
		Officer in Category-I	Up to Rs.0.200 million at a time.
		Officer in Category-II	Up to Rs.0.100 million at a time.
		Officer in Category-III	Up to Rs.50,000/- at a time
	<b>Note 1:</b> The Disposal Committee shall be as under: -		
	<ul style="list-style-type: none"> <li>i. Chief Executive Officer</li> <li>ii. District Officer concerned</li> <li>iii. Senior most Principal, in case of District Education Authority and Medical Superintendent (DHQs) in case of District Health Authority</li> </ul>		Chairperson Members
	<b>Note2:</b> The Notes I to IV under Serial No.6 above shall apply		

- iv. The procedure of auction is as under:

A. The District Health Authority shall:

- a) In case of DHQs at Divisional level, Medical Superintendent of adjacent district shall be made member of the Disposal Committee
- b) Sell the surplus or unserviceable or condemned goods through the public auction; and
- c) Issue a public notice, in at least two national daily newspapers one in Urdu and one in English, through the office of the Director General, Public Relations, Punjab minimum seven days prior to date of auction; or



- d) Paste a copy of the public notice at visible place of the area and at notice board in the office of the DHA and concerned health facility
- B. The public notice shall contain:
- The date, time and venue of auction;
  - Specification of the major terms and conditions for participating in the auction;
  - The quantity of product, period of payment, taxes or fees and other necessary details (**specimen of auction notice attached**).
- v. The receipts of auction of goods shall be submitted into Government Treasury through **32-A Challan** on the same date of auction.

The timeline/schedule for the auction of selling of surplus or unserviceable or condemned goods is as under:

Sr. No.	Procedure	Date of Completion
1	Preparation of list of surplus or unserviceable or condemned goods	27.03.2023
2	Declaration of goods as surplus or unserviceable or condemned goods	30.03.2023
3	Newspaper advertisement for auction	31.03.2023
4	Auction to sell	20.04.2023
5	Deposit of payments into Government treasury	25.04.2023
6	Disposal of goods from the concerned office	28.04.2023
7	Submission of Final report along with copies of challan to the Department	01.05.2023

**Note:** kindly implement the above instructions in letter and spirit. Also, a report has to be submitted in this office after the completion of each procedure on [budgetwing381@gmail.com](mailto:budgetwing381@gmail.com) strictly in accordance with above mention dates.

For assistance DHAs may contact:

Wajid Ali,  
Deputy Secretary (Budget & Accounts),  
Cell No.0316-4608672

Najaf Abbas Zaidi,  
Section Officer (B&A)  
Cell No.0321-9799459

  
18/3/23  
SPECIAL SECRETARY (DEV, FIN. & REF.)

C.C.

- Project Director, Project Management Unit, Lahore with the request to follow up through admin officers in DHQ/THQ Hospitals
- Additional Secretary (Dev. & Fin.), Primary & Secondary Healthcare Department, Punjab, Lahore
- PSO to Secretary, Primary & Secondary Healthcare Department, Punjab, Lahore.
- PS to Special Secretary (Ops.), Primary & Secondary Healthcare Department, Punjab, Lahore.
- Master File

## Auction Notice

District Health Authority ----- intends auction of unserviceable store items pertaining to this office. List of the items can be obtained from the undersigned on any working day.

2. Interested individuals and parties are invited to participate in the open auction at Time hours on Day the date at office address \_\_\_\_\_.

The Highest bidder will have to deposit the entire amount on the spot with all taxes failing which his bid will be treated as invalid. The sold items must be lifted by the successful bidder(s) purchasers on the same day at their own arrangements / risk and cost. The District Health Authority/Health facility reserves the right to accept or reject any or all the bids

Chief Executive Officer  
District Health Authority .....



# The Punjab Gazette

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LAHORE WEDNESDAY APRIL 26, 2017

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**GOVERNMENT OF THE PUNJAB  
LAW AND PARLIAMENTARY AFFAIRS DEPARTMENT**

**NOTIFICATION  
(65 of 2017)**

**25 April 2017**

The following Notification No. SOR (LG)38-9/2017, dated 19.04.2017 issued under Section 144 of the Punjab Local Government Act, 2013 (XVIII of 2013) for the Punjab District Authorities (Delegation of Financial Powers) Rules 2017 is published for general information:

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**DR SYED ABUL HASSAN NAJMEE**  
Secretary  
Government of the Punjab  
Law and Parliamentary Affairs  
Department



Government of the Punjab  
Local Government & Community  
Development Department

Dated: 19.04.2017

**NOTIFICATION**

No.SOR(LG)38-9/2017 : In exercise of the powers conferred under Section 144 of the Punjab Local Government Act, 2013 (XVIII of 2013) and after previous publication, Governor of the Punjab is pleased to make following rules:-

1. **SHORT TITLE AND COMMENCEMENT** (1) These rules may be cited as the Punjab District Authorities (Delegation of Financial Powers) Rules 2017.

(2) These rules shall come into force at once.

2. **DEFINITIONS** (1) In these rules,:

- (a) "Administrative Department" means the School Education Department of the Government in respect of the District Education Authorities and the Primary & Secondary Healthcare Department of the Government in respect of District Health Authorities ;
- (b) "Chief Executive Officer" means the Chief Executive Officer of an Authority and he shall also be the Principal Accounting Officer of that Authority;
- (c) "Authority" means a District Education Authority or, as the case may be, a District Health Authority;
- (d) "Finance Department" means the Finance Department of the Government;
- (e) "First Schedule" and "Second Schedule" respectively means First Schedule and Second Schedule attached to the rules
- (f) "Officers in Category-I", "Officers in Category-II" and "Officers in Category-III" means Officers specified as such in Part-1 and Part-2 respectively under the First Schedule;
- (g) "rules" means the Punjab District Authorities (Delegation of Financial Powers) Rules 2017; and
- (h) "Schedules" mean First Schedule and Second Schedules attached to the rules.

Sr. #	Nature of power	To whom delegated	Extent
1	2	3	4
	<p><b>Note II:</b> No expenditure shall be incurred on a scheme unless there is a budget provision in the Annual Development Program of the District Authority for that year;</p> <p><b>Note III:</b> The scheme so sanctioned shall be sent to the Planning and Development and Finance Departments, simultaneously for their record;</p> <p><b>Note IV:</b> The Project-specific posts, if any, shall, however, be cleared by the Finance Department;</p> <p><b>Note V:</b> A-development scheme, having a subsidy / foreign aid component shall be brought to the PDWP for approval irrespective of its cost; and</p> <p><b>Note VI:</b> Administrative Approval, of the schemes of the District Authority, approved by the DDSC and PDWP shall be issued by the concerned Administrative Department.</p>		
5	<p>Powers of Administrative Approval (for maintenance and repair works of residential and non-residential buildings chargeable to current budget of the office concerned)</p>	<p>(i) Chief Executive Officer (ii) Officers in Category-I (iv) Officers in Category-II (v) Officers in Category-III</p>	<p>Up to Rs 0.500 million. Up to Rs 0.300 million Up to Rs.0.250 million Up to Rs.0.200 million</p>
	<p><b>Note I:</b> These powers may be exercised by the designated officers of the concerned offices/institution;</p> <p><b>Note II:</b> No Technical Sanction for M&amp; R works up to Rs 0.300 million would be required;</p> <p><b>Note III:</b> Certificate of satisfactory completion of work from the concerned head of the office / institution requisitioning the execution of work shall be required for final payments and closing of the accounts by the executing agency; and</p> <p><b>Note IV:</b> 10% and 4.5% cushion, admissible for original works for technical sanction and acceptance of tender respectively shall not be allowed for M&amp;R Works</p>		
6	<p>Powers to declare vehicles/machinery/equipment/spares/stores/stocks etc. surplus or un-serviceable or condemned</p>	<p>(i) Chief Executive Officer (ii) Officers in Category-I (iii) Officers in Category-II (iv) Officers in Category-III</p>	<p>Full Powers Full Powers Up to Rs.0.300 million at a time Up to Rs.0.100 million at a time</p>
	<p><b>Note I.</b> In case of vehicles, minimum distance of three lac kilometers and for motor cycles/scooters two lac kilometers shall be the criterion for replacement respectively.</p> <p><b>Note II.</b> The sanctioned strength of vehicles/motor cycles/scooters in an Administrative Department/functional unit shall be approved by Finance Department to keep the number of vehicles/motor cycles/scooters in a Department in line with the valid need.</p> <p><b>Note III:</b> In case of non-perishable items(durable goods) process of declaring some article condemned shall start when the value of that article has reached its last point of depreciation. Formula of depreciation for declaring some non-perishable item condemned shall be the same as adopted by the <b>Administrative Department</b>;</p> <p><b>Note IV:</b> In case of non-perishable item original cost of purchase or market price, whichever is higher, shall constitute the</p>		



Sr. #	Nature of power	To whom delegated	Extent
1	<p>2</p> <p>base value for powers to accord sanction;</p> <p><b>Note V:</b> For non-perishable items, market price shall be determined, after market survey, by a committee constituted by the Authority on recommendation of the Chief Executive Officer; and</p> <p><b>Note VI:</b> In case of perishable items (store items i.e. junk, outdated newspaper, etc.), the market price shall constitute the base value for powers to accord sanction; and</p>	<p>3</p>	<p>4</p>
6 (a)	<p>Powers to sell surplus or un-serviceable or condemned vehicles / machinery / equipment/ spares/ stores / stocks etc. through competitive bidding by public auction</p> <p><b>Note 1:</b> The Disposal Committee shall be as under:-</p> <p>i) Chief Executive Officer</p> <p>ii) District Officer concerned</p> <p>iii) Senior most Principal, in case of District Education Authority and Medical Superintendent (DHQs) in case of District Health Authority.</p>	<p>(i) Chief Executive Officer in the Disposal Committee</p> <p>(ii) Chief Executive Officer</p> <p>(iii) Officers in Category-I</p> <p>(iv) Officers in Category-II</p> <p>(v) Officers in Category-III</p>	<p>Full Powers</p> <p>Up to Rs.0.300 million at a time</p> <p>Up to Rs.0.200 million at a time</p> <p>Up to Rs.0.100 million at a time</p> <p>Up to Rs50,000/ at a time</p> <p>Chairperson</p> <p>Members</p>
7	<p>To write off of losses on account of negligence and fraud.</p>	<p>Chief Executive Officer</p>	<p>Up to Rs.0.100 million in each case</p>
7 (a)	<p>To write off of losses other than those due to negligence or fraud</p>	<p>Chief Executive Officer</p> <p>Officers in Category-I</p>	<p>Up to Rs.0.300 million in each case provided that Chief Executive Officer himself certifies, after inquiry, that responsibility to the loss does not lie on any person</p> <p>Up to Rs.0.100 million in each case provided the Officer in Category-I himself certifies, after inquiry, that responsibility to the loss does not lie on any person</p>
	<p><b>Note :</b> The Notes 1 to IV under serial no. 6 above shall apply, where applicable. However, in case of loss or theft of non-perishable items, original cost of purchase or market price, whichever is higher, shall constitute the base value for powers to accord sanction;</p>	<p><b>Note :</b> The Notes 1 to IV under serial no. 6 above shall apply, where applicable. However, in case of loss or theft of non-perishable items, original cost of purchase or market price, whichever is higher, shall constitute the base value for powers to accord sanction;</p>	