

### No.SO(B&A)1-55/2022 **GOVERNMENT OF THE PUNJAB** PRIMARY & SECONDARY HEALTHCARE DEPARTMENT

Dated Lahore, the 18th Mar: 2023.

To

- All the Deputy Commissioner in Punjab 1
- All the Chief Executive Officers. 2 District Health Authorities in Punjab
- All the Medical Superintendents, 3 DHQ/THQ Hospitals in Punjab

Subject:

SALE OF SURPLUS OR UNSERVICEABLE OR CONDEMNED VEHICLES / MACHINERY / EQUIPMENT / SPARE PARTS / STORES / STOCKS THROUGH COMPETITIVE BIDDING BY PUBLIC AUCTION

Kindly refer to the subject cited above.

- Competent Authority observed during the visit that most of the 2. unserviceable or condemned vehicles/machinery/equipment/spare parts/stores/stocks are stored at all health facilities (DHQs/THQs/RHCs/BHUs/MCHs/Civil Hospitals/Filter Clinics/Dispensaries etc.) & administrative offices.
- Therefore, you are directed to sell all surplus or unserviceable vehicles / 3. machinery/equipment / spare parts / stores / stocks, etc. through competitive bidding by public auction on an immediate basis as per manners and procedures laid down below:
  - Prepare a facility/Office wise list of surplus or unserviceable or condemned vehicles/machinery/equipment/spare parts/stores/stocks etc. along with assessed / market value. (The same may be shared by 24th March,2023: Email ID. budgetwing381@gmail.com)
  - Declaration of vehicles/machinery/equipment / spare parts/stores/stocks as ii. surplus or unserviceable or condemned under the Rule 6 of Punjab District Authorities (Delegation of Financial Powers) Rules, 2017 notified by the Government of Punjab, LG&CD Department under Punjab Local Government

Act 2013 (XVIII of 2013) The rule is as under:



Sr. #	Nature of Power	To whom delegated	Extent
	Powers to declare	Chief Executive Officer	Full Powers
	vehicles / machinery /	Officer in Category-I	Full Powers
	equipment / spares / stores / stocks etc.	Officer in Category-II	Up to Rs.0.300 million at a time
6	surplus or un-serviceable	Officer in Category-III	Up to Rs.0.100 million at a time
	Note I: In case of vehicle cycles / scooters two I respectively.	ac kilometers shall be t ed strength of vehicles / I	ee lac kilometers and for motor he criterion for replacement motor cycles / scooters in an proved by Finance Department

to keep the number of vehicles / motor cycles / scooters in a Department in line with the valid need.

**Note III:** In case of non-perishable items (durable goods) process of declaring some article condemned shall start when the value of that article has reached its last point of depreciation. Formula of depreciation for declaring some non-perishable items condemned shall be the same as adopted by the **Administrative Department**;

Note IV: In case of non-perishable items original cost of purchase or market price, whichever is higher, shall constitute the base value for powers to accord sanction;

Note V: For non-perishable items, market price shall be determined, after market

**Note V:** For non-perishable items, market price shall be determined, after market survey, by a committee constituted by the Authority\* on recommendation of the Chief Executive Officer: and

Note VI: In case of perishable items (store items i.e. junk, outdated newspaper, etc.) the market price shall constitute the base value for powers to accord sanction; \* Authority means District Health Authority/Administrator of District Health Authority

iii. Selling of surplus or unserviceable or condemned goods should be performed strictly in accordance with procedure and powers under Rule 6(a) of Punjab District Authorities (delegation of Financial Powers) Rules, 2007 by a public auction.

The rule is as under:

Sr. #	Nature of Power	To whom delegated	Extent
	Powers to sell surplus or un-	Chief Executive Officer in the Disposal Committee	Full Powers
	serviceable or condemned	Chief Executive Officer	Up to Rs.0.300 million at a time
	vehicles / machinery / equipment / spares	Officer in Category-I	Up to Rs.0.200 million at a time.
	/ stores / stocks etc. through competitive	Officer in Category-II	Up to Rs.0.100 million at a time.
6 (a)	bidding by public auction.	Officer in Category-III	Up to Rs.50,000/- at a time
	Note 1: The Dispose	al Committee shall be as under: -	
	Authority and case of Distric	e Officer concerned rincipal, in case of District Education Medical Superintendent (DHQs) in Health Authority	Chairperson Members
	Note2: The Notes I t	o IV under Serial No.6 above shall ap	oply

- iv. The procedure of auction is as under:
  - A. The District Health Authority shall:
    - a) In case of DHQs at Divisional level, Medical Superintendent of adjacent district shall be made member of the Disposal Committee
    - b) Sell the surplus or unserviceable or condemned goods through the public auction; and
    - Issue a public notice, in at least two national daily newspapers one in Urdu and one in English, through the office of the Director General, Public Relations, Punjab minimum seven days prior to date of auction; or

- d) Paste a copy of the public notice at visible place of the area and at notice board in the office of the DHA and concerned health facility
- B. The public notice shall contain:
  - a) The date, time and venue of auction;
  - b) Specification of the major terms and conditions for participating in the auction:
  - c) The quantity of product, period of payment, taxes or fees and other necessary details (specimen of auction notice attached).
- v. The receipts of auction of goods shall be submitted into Government Treasury through **32-A Challan** on the same date of auction.

The timeline/schedule for the auction of selling of surplus or unserviceable or condemned

goods is as under:

Sr. No.	Procedure	Date of Completion
1	Preparation of list of surplus or unserviceable or condemned goods	27.03.2023
2	Declaration of goods as surplus or unserviceable or condemned goods	30.03.2023
3	Newspaper advertisement for auction	31.03.2023
4	Auction to sell	20.04.2023
5	Deposit of payments into Government treasury	25.04.2023
6	Disposal of goods from the concerned office	28.04.2023
7	Submission of Final report along with copies of challan to the Department	01.05.2023

Note: kindly implement the above instructions in letter and spirit. Also, a report has to be submitted in this office after the completion of each procedure on budgetwing381@gmail.com strictly in accordance with above mention dates.

For assistance DHAs may contact:

Wajid Ali,

Deputy Secretary (Budget & Accounts),

Cell No.0316-4608672

Najaf Abbas Zaidi,

Section Officer (B&A)/ Cell No.0321-9799459

SPECIAL SECRETARY (DEV, FIN. & REF.)

C.C.

- Project Director, Project Management Unit, Lahore with the request to follow up through admin officers in DHQ/THQ Hospitals
- Additional Secretary (Dev. & Fin.), Primary & Secondary Healthcare Department, Punjab, Lahore
- PSO to Secretary, Primary & Secondary Healthcare Department, Punjab, Lahore.
- PS to Special Secretary (Ops.), Primary & Secondary Healthcare Department, Punjab, Lahore.
- Master File

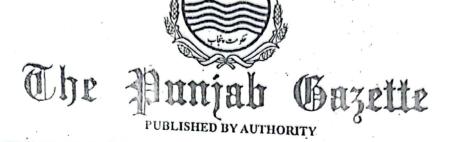
# **Auction Notice**

District Health Authority ----- intends auction of unserviceable store items pertaining to this office. List of the items can be obtained from the undersigned on any working day.

2. Interested individuals and parties are invited to participate in the open auction at <u>Time</u> hours on <u>Day</u> the <u>date</u> at office address\_\_\_\_\_\_.

The Highest bidder will have to deposit the entire amount on the spot with all taxes failing which his bid will be treated as invalid. The sold items must be lifted by the successful bidder(s) purchasers on the same day at their own arrangements / risk and cost. The District Health Authority/Health facility reserves the right to accept or reject any or all the bids

Chief Executive Officer
District Health Authority ......



LAHORE WEDNESDAY APRIL 26, 2017

# GOVERNMENT OF THE PUNJAB LAW AND PARLIAMENTARY AFFAIRS DEPARTMENT

NOTIFICATION (65 of 2017)

#### 25 April 2017

The following Notification No. SOR (LG)38-9/2017, dated 19.04.2017 issued under Section 144 of the Punjab Local Government Act, 2013 (XVIII of 2013) for the Punjab District Authorities (Delegation of Financial Powers) Rules 2017 is published for general information:

#### DR SYED ABUL HASSAN NAJMEE

Secretary
Government of the Punjab
Law and Parliamentary Affairs
Department

Price Rs. 10.00 Per Page

(6293)

## Government of the Punjab Local Government & Community Development Department

Dated: 19.04.2017

#### NOTIFICATION

No.SOR(LG)38-9/2017 \_: In exercise of the powers conferred under Section 144 of the Punjab Local Government Act, 2013 (XVIII of 2013) and after previous publication, Governor of the Punjab is pleased to make following rules:-

- 1. SHORT TITLE AND COMMENCEMENT (1) These rules may be cited as the Punjab District Authorities (Delegation of Financial Powers) Rules 2017.
- (2) These rules shall come into force at once.
- 2. **DEFINITIONS** (1) In these rules,:
  - (a) "Administrative Department" means the School Education Department of the Government in respect of the District Education Authorities and the Primary & Secondary Healthcare Department of the Government in respect of District Health Authorities;
  - (b) "Chief Executive Officer" means the Chief Executive Officer of an Authority and he shall also be the Principal Accounting Officer of that Authority;
  - (c) "Authority" means a District Education Authority or, as the case may be, a District Health Authority;
  - (d) "Finance Department" means the Finance Department of the Government;
  - (e) "First Schedule" and "Second Schedule" respectively means First Schedule and Second Schedule attached to the rules
  - (f) "Officers in Category-I", "Officers in Category-II" and "Officers in Category-III" means Officers specified as such in Part-1 and Part-2 respectively under the First Schedule;
  - (g) "rules" means the Punjab District Authorities (Delegation of Financial Powers) Rules 2017; and
  - (h) "Schedules" mean First Schedule and Second Schedules attached to the rules.

"	Ş. ₩	Nature of power	To whom delegated	Extent
	1	2	3	4
		Note II: No expenditure shall be inco	incurred on a scheme unless there is a	Note II: No expenditure shall be incurred on a scheme unless there is a budget provision in the Annual Development Program of the District Authority for that year;
1		Note III: The scheme so sanction for their record;	ned shall be sent to the Planning and D	<b>Note III:</b> The scheme so sanctioned shall be sent to the Planning and Development and Finance Departments, simultaneously for their record;
		Note IV: The Project-specific post	Project-specific posts, if any, shall, however, be cleared by the Finance Department;	y the Finance Department;
		Note V: A-development scheme having irrespective of its cost; and		a subsidy / foreign aid component shall be brought to the PDWP for approval
-	7.	Note VI: Administrative Approval, of the sche by the concerned Administrative Department.	, of the schemes of the District Autho	<b>Note VI:</b> Administrative Approval, of the schemes of the District Authority, approved by the DDSC and PDWP shall be issued by the Concerned Administrative Department.
	עז	Powers of Administrative Approval (for maintenance and repair works of recidental and	(i) Chief Executive Officer (ii) Officers in Category-1	Up to Rs 0.500 million Up to Rs 0.300 million
			(iv) Officers in Category-II (v) Officers in Category-III	Up to Rs.0.250 million Up to Rs.0.200 million
	-	Note I: These powers may b	These powers may be exercised by the designated officers of the concerned offices,"nstitution;	of the concerned offices, "astitution;
		Note II: No Technical Sanction for	Note II: No Technical Sanction for M& R works up to Rs 0.300 million would be required;	ould be required;
		Note III: Certificate of satisfactor	ry completion of work from the conce	Note III: Certificate of satisfactory completion of work from the concerned head of the office / institution requisitioning the
•	47	execution of work shall be required	I for final payments and closing of the	execution of work shall be required for final payments and closing of the accounts by the executing agency; and
	- 01	Note IV: 10% and 4.5% cushion. shall not be allowed for M&R Works	admissible for original works for tects.	Note IV: 10% and 4.5% cushion admissible for original works for technical sanction and acceptance of tender respectively shall not be allowed for M&R Works
W		Powers to declare vehicles/	(i) Chief Executive Officer	Full Powers
		machinery/equipment/spares/	(ii) Officers in Category-I	Full Powers
	- 0	serviceable or condemned	(ii) Officers in Category-II	Up to Rs.0.300 million at a time
	- 0	Note I. In case of vehicles, minimum distar be the criterion for replacement respectively.	num distance of three lac kilometers a spectively.	Note I. In case of vehicles, minimum distance of three lac kilometers and for motor cycles/scooters two lac kilometers shall be the criterion for replacement respectively.
	200	Note II. The sanctioned strength approved by Finance Department t need.	of vehicles/motor cycles/scooters in o keep the number of vehicles/motor	Note II. The sanctioned strength of vehicles/motor cycles/scooters in an Administrative Department/functional unit shall be approved by Finance Department to Keep the number of vehicles/motor cycles/scooters in a Department in line with the valid need.
	N S S	Note III: In case of non-perishab value of that article has reached item condemned shall be the same	Note III: In case of non-perishable items(durable goods) process of declaring some value of that article has reached its last point of depreciation. Formula of deprecitem condemned shall be the same as adopted by the Administrative Department:	Note III: In case of non-perishable items(durable goods) process of declaring some article condemned shall start when the value of that article has reached its last point of depreciation. Formula of depreciation for declaring some non-perishable item condemned shall be the same as adopted by the Administrative Department:
	Z	ote IV: In case of non- perishabl	e item original cost of purchase or	Note IV: In case of non- perishable item original cost of purchase or market price, whichever is higher shall coasting.

Nol	base value for powers to accord sanction;  Note V: For non- perishable items, market price shall be determ Authority on recommendation of the Chief Executive Officer; and Note VI: In case of perishable items(store items i.e. junk, outch base value for powers to accord sanction; and Powers to accord sanction; and Serviceable or condenned the Disposal Committee acquipment/ spares/ stores / (iii) Chief Executive Officers in Category-II Didding by public auction (v) Officers in Category-III Note I: The Disposal Committee shall be as under:-  ii) Chief Executive Officer  iii) District Officer concerned  iii) District Officer concerned	base value for powers to accord sanction;  Note V: For non- perishable items, market price shall be determined, after market Authority on recommendation of the Chief Executive Officer; and  Note V: For non- perishable items, market price shall be determined, after market Authority on recommendation of the Chief Executive Officer; and base value for powers to accord sanction; and  Powers to sell surplus or un- (i) Chief Executive Officer in Full Power Serviceable or condemned the Disposal Committee (ii) Officers in Category-II (IV) to Rs. Stocks etc. through competitive (iv) Officers in Category-II (IV) to Rs. Stocks etc. through competitive (iv) Officers in Category-II (IV) to Rs. Stocks etc. through competitive (iv) Officers in Category-III (IV) to Rs. Stocks etc. The Disposal Committee shall be as under:- (IV) Officers in Category-III (IV) to Rs. Stocks etc. The Disposal Committee shall be as under:- (IV) Officers in Category-III (IV) to Rs. (IV) Officers in Category-III (IV) off	wers to accord sanction,  - perishable items, market price shall be determined, after market survey, by a committee constituted by the summendation of the Chief Executive Officer; and  e of perishable items(store items i.e. junk, outdated newspaper, etc.), the market price shall constitute the operishable items(store items i.e. junk, outdated newspaper, etc.), the market price shall constitute the market price shall be determined, after market survey, by a committee the market price shall constitute of filer in Full Powers  condenined the Disposal Committee  machinery / (ii) Chief Executive Officer   Up to Rs.0.200 million at a time    condenined (iv) Officers in Category-II   Up to Rs.0.100 million at a time    cauction (v) Officers in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III   Up to Rs.0.100 million at a time    cauction (v) Officer in Category-III    cauction (v) Officer in Category-III
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	te V: For non-pershable items, mainty on recommendation of the C te VI: In case of perishable items (se value for powers to accord sanctice value for powers to accord sanctice value for powers to accord sanctice of machiners or condenned with the value of machiners of the value of the Disposal Committee she will bistrict Officer concerned with the value of the value	Chief Executive Officer in the Disposal Committee (ii) Chief Executive Officer in the Disposal Committee (iii) Officers in Category-II (iv) Officers in Category-III (v) Officers in Category-	Full Powers  Up to Rs. 0.300 million at a time Up to Rs. 0.100 million at a time
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	wers to sell surplus or un- viceable or condenned hicles / hicles / hicles / bocks etc. through competitive dding by public auction bte 1: The Disposal Committee sh i) Chief Executive Officer ii) District Officer concerned	(i) Chief Executive Officer in the Disposal Committee (ii) Chief Executive Officer (iii)Officers in Category-II (iv)Officers in Category-III (v)Officers in Category-III (	Full Powers  Up to Rs. 0.300 million at a time Up to Rs. 0.100 million at a time Up to Rs. 0.100 million at a time Up to Rs. 0.000/ at a time Chairperson
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vel	uipment/ spares/ stores / (constitution)  ocks etc. through competitive / (constitution)  dding by public auction  ote 1: The Disposal Committee sh  constitution of ficer concerned  ii) District Officer concerned	(ii) Chief Executive Officer (iii)Officers in Category-II (iv)Officers in Category-III (v)Officers in Category-III hall be as under:-	Up to Rs. 0.300 million at a time Up to Rs. 0.200 million at a time Up to Rs. 0.100 million at a time Up to Rs. 0.100 at a time Chairperson Members
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bid .	1) Chief Executive Officer ii) District Officer concerned	hall be as under:-	Chairperson Members
N	l) Chief Executive Officer ii) District Officer concerned	of Dietrict Education Authority and	Chairperson Members
	ii) District Officer concerned	of District Education Authority	Members
	iii) Senior most Principal, in case of District Educal Medical Superintendent (DHQs) in case of Autority.	Qs) in case of District Health	
ž	Note 2 : The Notes I to IV under serial No. 6 above shall apply.	ial No. 6 above shall apply.	
7 To	To write off of losses on account of negligence and fraud.	Chief Executive Officer	Up to Rs.0.100 million in each case
N S S	Note: The Notes I to IV under serial no. perishable items, original cost of purchase accord sanction;	al no. 6 above shall apply, where chase or market price, whichever is	Note: The Notes I to IV under serial no. 6 above shall apply, where applicable. However, in case of loss or theft of non-perishable items, original cost of purchase or market price, whichever is higher, shall constitute the base value for powers to accord sanction;
7 To (a) the	To write off of losses other than Ch those due to negligence or fraud	Chief Executive Officer	Up to Rs.0.300 million in each case provided that Chief Executive Officer Himself position
			inquiry, that responsibility to the loss does not lie on any person
	Oli	Officers in Category-I	Up to Rs.0.100 million in each case provided the
7,			Unicer in Category-I himself certifies, after inquiry, that responsibility to the loss does not lie on any person
D be	Note: The Notes I to IV under serie perishable items, original cost of pure accord candion:	serial no. 6 above shall apply, where purchase or market price, whichever is	10